

16/0427/LAPREM

**LICENSING SERVICE, PORTSMOUTH CITY COUNCIL, CIVIC OFFICES,  
GUILDHALL SQUARE, PORTSMOUTH, PO1 2AL**

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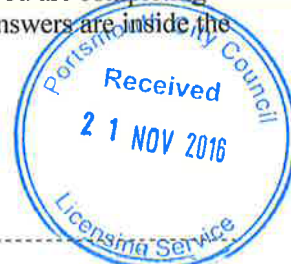
**Application to vary a premises licence under the Licensing Act 2003**

19/12/16

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.



I/We KAILASANATHAN MADANLAL

(Insert name(s) of applicant)

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

**Premises licence number**

13/03862/LAPREM

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

VICTORY NEWS  
261 COPNOR ROAD

Post town	PORTSMOUTH	Postcode	PO3 5EE
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Telephone number at premises (if any)

██████████

Non-domestic rateable value of premises

██████████

**Part 2 – Applicant details**

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

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**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐  
No

If not, from what date do you want the variation to take effect?

DD		MM		YYYY			
+	+	+	+	+	+	+	+

**Please describe briefly the nature of the proposed variation** (Please see guidance note 1)

EXTEND THE HOURS FOR THE SALE OF ALCOHOL FOR CONSUMPTION OFF THE PREMISES TO 24 HOURS PER DAY 7 DAYS PER WEEK

APPLY FOR THE PROVISION OF LATE NIGHT REFRESHMENT FOR 23.00 HOURS UNTIL 05.00 HOURS – 7 DAYS A WEEK.

AMEND SCALE DRAWING OF PREMISES TO REFLECT CURRENT LAYOUT

REMOVE UNNECESSARY AND/OR IRRELEVANT CURRENTLY ON THE PREMISES LICENCE: I.E. ANNEX 2 CONDITIONS 1 & 2

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

<b>Provision of regulated entertainment</b>	<b>Please tick all that apply</b>
a) plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b) films (if ticking yes, fill in box B)	<input type="checkbox"/>
c) indoor sporting events (if ticking yes, fill in box C)	<input type="checkbox"/>
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	<input type="checkbox"/>
e) live music (if ticking yes, fill in box E)	<input type="checkbox"/>
f) recorded music (if ticking yes, fill in box F)	<input type="checkbox"/>
g) performances of dance (if ticking yes, fill in box G)	<input type="checkbox"/>
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	<input type="checkbox"/>

**Provision of late night refreshment** (if ticking yes, fill in box I) X

**Sale by retail of alcohol** (if ticking yes, fill in box J) X

**In all cases complete boxes K, L and M**

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I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b><u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	X
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)  THE PROVISION OF HOT PIES, SAVOURIES, SOUP, HOTDRINKS ETC CONSISTENT WITH A TAKEOUT SERVICE FOR CONSUMPTION ON OR OFF THE PREMISES		
Mon	23.00	05.00			
Tue	23.00	05.00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 4)		
Wed	23.00	05.00			
Thur	23.00	05.00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri	23.00	05.00			
Sat	23.00	05.00			
Sun	23.00	05.00			

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**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption –          please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>	
				Off the premises	X	
				Both	<input type="checkbox"/>	
Day	Start	Finish	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 4)			
Mon	00.00	24.00				
Tue	00.00	24.00				
Wed	00.00	24.00				
Thur	00.00	24.00				<b><u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)
Fri	00.00	24.00				
Sat	00.00	24.00				
Sun	00.00	24.00				

**K**

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 8).</p> <p>NONE</p>
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L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b><u>State any seasonal variations</u></b> (please read guidance note 4)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)
Mon	00.00	24.00	
Tue	00.00	24.00	
Wed	00.00	24.00	
Thur	00.00	24.00	
Fri	00.00	24.00	
Sat	00.00	24.00	
Sun	00.00	24.00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

RESTRICTION REGARDING THE HOURS FOR THE SALE OF ALCOHOL FOR CONSUMPTION OFF THE PREMISES.

NO LICENSABLE ACTIVITY CURRENTLY PERMITTED FOR LATE NIGHT REFRESHMENT

AMEND SCALE DRAWING OF PREMISES TO REFLECT CURRENT LAYOUT

REMOVE UNNECESSARY AND/OR IRRELEVANT CURRENTLY ON THE PREMISES LICENCE I.E. ANNEX 2 CONDITIONS 1 & 2

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Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

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**M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

1. The CCTV system must be fully operational whilst the venue is open to the public. The recording equipment shall be stored and operated in a secure environment with limited access. The system shall be regularly maintained and serviced. The system clock shall be checked regularly for accuracy taking account of GMT and BST.
2. Digital systems shall have sufficient storage capacity for 31 days good quality pictures. The images produced will be date and time stamped.
3. Authorised staff to provide CCTV recordings to the Police upon reasonable request and no later than 24 hours after initial request.
4. CCTV shall cover the full licensable area including the entrance to the premises.
5. External CCTV cameras will be installed to cover the area outside the store frontage.
6. All staff must receive comprehensive training in relation to the sale of alcohol. No member of staff shall be permitted to sell alcohol until such time as they have successfully completed this training. Training shall cover:
  - Sale of alcohol to persons under 18
  - Challenge 25 and acceptable forms of Identification
  - Signs of intoxication
  - Refusal register and when/how to use
  - The Licensing Objectives
7. This training shall be documented and records kept on the premises. Police and the Licensing Authority shall have access to an individual staff members training records upon reasonable request.
8. Any customer appearing to those staff members engaged in selling or supplying alcohol, to be under the age of 25, and unknown to the staff member serving, as a person who is over the age of 18 years and who is attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be as per the latest Home Office guidance.
9. A refusals register in paper or digital format shall be kept and maintained at the premises. The register shall be made available for inspection upon request by an authorised officer of the Police or Local authority.
10. The premises shall operate a challenge 25 policy. Challenge 25 signage shall be visible within the store.
11. Between the hours of 23:00 hours and 03:00 hours a minimum of two persons shall be work within the shop floor at the store.
12. No beers, lagers or ciders over 6.5% ABV shall be sold by retail in plastic or metal containers, excluding premium products as agreed in writing, in advance by the Police Licensing Unit for the Portsmouth area.
13. Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.
14. Alcohol (with the exception of the spirits stored behind the counter) shall not be displayed within five metres of the entrance to the premises.
15. There shall be no free standing stacks of alcohol on display.
16. There shall be no free standing advertisements of alcohol products in the area immediately outside the public entrance to the premises.
17. The premises shall be a member of a crime reduction partnership where one is in place and membership welcomed.



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18. Notices will be displayed requesting customers using the store during the night to keep the noise down and respect neighbours.
19. The area outside the shop front will be swept regularly.

**b) The prevention of crime and disorder**

1. The CCTV system must be fully operational whilst the venue is open to the public. The recording equipment shall be stored and operated in a secure environment with limited access. The system shall be regularly maintained and serviced. The system clock shall be checked regularly for accuracy taking account of GMT and BST.
2. Digital systems shall have sufficient storage capacity for 31 days good quality pictures. The images produced will be date and time stamped.
3. Authorised staff to provide CCTV recordings to the Police upon reasonable request and no later than 24 hours after initial request.
4. CCTV shall cover the full licensable area including the entrance to the premises.
5. External CCTV cameras will be installed to cover the area outside the store frontage.
6. All staff must receive comprehensive training in relation to the sale of alcohol. No member of staff shall be permitted to sell alcohol until such time as they have successfully completed this training. Training shall cover:
  - Sale of alcohol to persons under 18
  - Challenge 25 and acceptable forms of Identification
  - Signs of intoxication
  - Refusal register and when/how to use
  - The Licensing Objectives
7. This training shall be documented and records kept on the premises. Police and the Licensing Authority shall have access to an individual staff members training records upon reasonable request.
8. Between the hours of 23:00 hours and 03:00 hours a minimum of two persons shall be work within the shop floor at the store.
9. No beers, lagers or ciders over 6.5% ABV shall be sold by retail in plastic or metal containers, excluding premium products as agreed in writing, in advance by the Police Licensing Unit for the Portsmouth area.
10. Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.
11. Alcohol (with the exception of the spirits stored behind the counter) shall not be displayed within five metres of the entrance to the premises.
12. There shall be no free standing stacks of alcohol on display.
13. The premises shall be a member of a crime reduction partnership where one is in place and membership welcomed.

**c) Public safety**

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1. The CCTV system must be fully operational whilst the venue is open to the public. The recording equipment shall be stored and operated in a secure environment with limited access. The system shall be regularly maintained and serviced. The system clock shall be checked regularly for accuracy taking account of GMT and BST.
2. Digital systems shall have sufficient storage capacity for 31 days good quality pictures. The images produced will be date and time stamped.
3. Authorised staff to provide CCTV recordings to the Police upon reasonable request and no later than 24 hours after initial request.
4. CCTV shall cover the full licensable area including the entrance to the premises.
5. External CCTV cameras will be installed to cover the area outside the store frontage.

**d) The prevention of public nuisance**

1. The premises shall be a member of a crime reduction partnership where one is in place and membership welcomed.
2. Notices will be displayed requesting customers using the store during the night to keep the noise down and respect neighbours.
3. The area outside the shop front will be swept regularly.

**e) The protection of children from harm**

1. All staff must receive comprehensive training in relation to the sale of alcohol. No member of staff shall be permitted to sell alcohol until such time as they have successfully completed this training. Training shall cover:
  - Sale of alcohol to persons under 18
  - Challenge 25 and acceptable forms of Identification
  - Signs of intoxication
  - Refusal register and when/how to use
  - The Licensing Objectives
2. This training shall be documented and records kept on the premises. Police and the Licensing Authority shall have access to an individual staff members training records upon reasonable request.
3. Any customer appearing to those staff members engaged in selling or supplying alcohol, to be under the age of 25, and unknown to the staff member serving, as a person who is over the age of 18 years and who is attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be as per the latest Home Office guidance.
4. A refusals register in paper or digital format shall be kept and maintained at the premises. The register shall be made available for inspection upon request by an authorised officer of the Police or Local authority.
5. The premises shall operate a challenge 25 policy. Challenge 25 signage shall be visible within the store.

Checklist:

**Please tick to indicate agreement**

- |   |   |
|---|---|
| • I have made or enclosed payment of the fee.   | X |
| • I have sent copies of this application and the plan to responsible authorities and others where applicable. | X |


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- I understand that I must now advertise my application. X
- I have enclosed the premises licence or relevant part of it or explanation. X
- I understand that if I do not comply with the above requirements my application will be rejected. X

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	19 <sup>TH</sup> NOVEMBER 2016
Capacity	RICHARD BAKER OF RB RETAIL & LICENSING SERVICES LIMITED - DULY AUTHORISED AGENT


**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 13)

RICHARD BAKER  
RB RETAIL & LICENSING SERVICES LIMITED  
23 MAGISTER DRIVE  
LEE ON THE SOLENT

Post town	PORTSMOUTH	Post code	PO13 8GE
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Telephone number (if any)	
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**If you would prefer us to correspond with you by e-mail, your e-mail address (optional)**



**Notes for Guidance**

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of**